



MINUTES

Tuesday 30 January, 2018
At 1700 hours via Skype (1630 SA; Qld 1600; 1400 WA)

1. Welcome

2. Roll Call

Megan Fardon, Mike Cohn, Don Close, Jim Nicholls, Graeme Thomas, Murray Tinker, Tony McArthur

Apology

3. Minutes

Approved - Minutes of the meetings held Thursday 7 & 14 December, 2017.

4. Business Arising from the Minutes

Outstanding actions

	Action	Responsibility	Completion
7.1 (Nov)	Committees to be advised of budget allocation Develop claim form for committees	Graeme Thomas	Done
8.4 (Nov)	Website - Obtain 3 quotes	Murray Tinker	In progress, demo possible next meeting
4.1.1			
9 (Nov)	One-page summary to be completed on a strategic priority	Mike Cohn Megan Fardon Murray Tinker Tony McArthur	On-going, to be revised
10.1 (Nov)	WCF AC WC in 2020 - Seek interest in conducting the event from States	Graeme Thomas	See 10 below.
12 (Nov)	Approach potential candidates for Complaints Officer	Megan Fardon	On-going
15.1 (Nov)	Reporting membership numbers	Chair	On-going
20.2 (Aug)	Review of honorariums	TBA	2017 distributed. Recipients made aware of 2018 amounts.
5.2	Letter of thanks to Jim Saunders for Insurance work.	Graeme Thomas	On-going

12.2	Advise GC Selection committee of approval of additional committee appointments	Graeme Thomas	Done
15.3	Trans Tasman agreement to be drafted and circulated.	Graeme Thomas	Graeme to follow up on agreements and accommodation.
20.6	Blazer pockets to be made available for purchase. Possibility to be explored.	Megan Fardon	On-going
20.7	Letter to AC worlds participants congratulating them and defining our expectations.	Megan Fardon	Not done

5. Recording of Motions sent and agreed to by Email

5.1 Transfer of Funds - no transfers since last meeting.

5.2 Approval of James Temlett as Tournament Referee for the Eire Cup range of events in Adelaide.

5.3 Approval of Scholarships of \$500 for 7 persons -

Charlie Sharpe - U21
 Anthony Dask - U21
 Brian Foley - AC Refereeing
 Edward Wilson - AC
 Alan Honey - AC
 David Hanbidge - GC
 Ben Brown - GC

6. Board – Roles and Responsibilities

Meeting Schedule - revised schedule as discussed in July.

	Day	Time	Means
Board	Tuesday 30 January, 2018	1700 hours AEDT	Skype
Board ► AGM Papers	Thursday 15 February 2018	1000 hours AEDT	Melbourne Face to Face
AGM plus Discussion Forum	Monday 26 March, 2018	0900 hours ACST	Adelaide
Board	Monday 26 March, 2018	1400 hours ACST	Face to Face
Board	Tuesday 27 March, 2018	TBA	

7. Finance

7.1 Financial Statements (available on request)

Profit & Loss Statement – dated 31-12-2018

Balance Sheet– dated 31-12-2018

Budget v. Actuals – dated 31-12-2018

Savings have been achieved through not undertaking several items.

7.2 Finance Committee -

No action

7.3 Other Financial matters -

Nil

8. Strategic Plan

Reports on planning work to date -

8.1 MikeCohn- governance.

8.2 Jim Nicholls - Bylaws and policy committee.

8.3 Megan Fardon- Marketing

8.4 Murray Tinker - participation

8.5 Tony McArthur - sports promotion.

8.6 Jim Nicholls and Murray Tinker -Sponsorship and funding.

9 Policy/By-Laws

See 8.2 above.

10 WCF

10.1 Hosting of future WCF events –

(a) 2020 AC WC – offer from Croquet Victoria. In principle support by Board.

(b) 2011 MacRobertson Shield in Victoria.

(c) 2022 WCF GC Over-50 World Championship from Northern Tasmania.

Megan and Mike to discuss (a) and (b) with Stephen Mulliner in NZ next week. Items (c) deferred to 15 February meeting.

11 Gateball

12 Matters Arising Appointed Officers

12.1 Filling of Complaints Officer position - no action.

13 Matters Arising from Committees and Working Groups

13.1 Tournament Committee - nil

13.2 Events Committee - nil

14. Issues from State Associations

15. Tournaments

15.1 GC President's Eights - Graeme Thomas to be ACA representative.

15.2 AC Gold Medal, Men's and Women's singles, Eire Cup – approval for appointment of Stewart Kingsborough as Tournament Manager. Megan Fardon to be ACA representative. State to provide MC for dinner.

15.3 AC Trans Tasman – Wynnum CC, April 2018 - Mike Cohn to be ACA representative.

16. Development Squads

17. Communication – Website, Magazine

17.1 Website quotes - on-going.

17.2 Future of the magazine. It was agreed there would be no further magazine issues. Refunds will be issued for subscriptions already paid. The issue of communication will be addressed.

18. Board Representation at ACA Events

	Event	Dates	Representative
19.1	GC President's Eights	Friday 16 to Sunday 18 February (Cairnlea, Vic)	Graeme Thomas
19.2	AC Gold Medal AC Men's & Women's Singles Eire Cup	Wednesday 14 to Sunday 25 March (Adelaide)	Megan Fardon
19.3	AC Trans-Tasman	Monday 23 to Saturday 28 April (Wynnum CC, Qld)	Mike Cohn

19.4	GC Open Doubles and Singles	Saturday 5 to Sun 13 May, Cairnlea Vic	
19.5	AC Patron's Trophy	Saturday 9 to Monday 11 June, Wynnum CC Qld	

20. Other Business

- 20.1 Replacement Process – Administrative Officer (documents in other papers in dropbox). To be addressed in Melbourne - 15 February.
- 20.2 Marketing (Murray Tinker) - deferred
- 20.3 Goalsetting (Murray Tinker) - deferred
- 20.4 Governance, Compliance and Policy (Jim Nicholls) - deferred
- 20.5 Feedback will be required on rule amendments for GC. Best to conduct on a state by state basis.
- 20.6 Best wishes extended to players going to ACWorld Championships in NZ.

21. Next Meeting

Thursday 15 February at 1000 hours – Cairnlea, Vic

22. Meeting Closed at 1830

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10.1	Hosting of WCF events	Megan Fardon Mike Cohn	Discuss with Stephen Mulliner
12 (Nov)	Approach potential candidates for Complaints Officer	Megan Fardon	On-going
15.1 (Nov)	Reporting membership numbers	Chair	On-going
15.2	Advise Croquet SA of appointments and MC for dinner	Graeme Thomas	

5.2	Letter of thanks to Jim Saunders for Insurance work.	Graeme Thomas	On-going
15.3	Trans Tasman agreement to be drafted and circulated.	Graeme Thomas	Graeme to follow up on agreements and accommodation.
17.2	Advise editor of cancellation of magazine	Graeme Thomas	
20.6	Web best wishes to players in AC Worlds in NZ	Graeme Thomas	
20.6 (Dec)	Blazer pockets to be made available for purchase. Possibility to be explored.	Megan Fardon	On-going
20.7 (Dec)	Letter to AC worlds participants congratulating them and defining our expectations.	Megan Fardon	Not done